

2003 WEDS Reporting Periods Calendar for Political Committees

(Note: Reporting periods are for C4's only. There is no such thing as a C3 reporting period in WEDS.)

This calendar lists the most common reporting periods for political action committees. If you have any questions as to what reporting dates to use, please call the PDC front desk (1-877-601-2828) and ask to speak with an auditor.

All committees start with section **A** reporting periods.

Section	Period start date	Period end date	Due date
A	All committees		
	01/01/2003	01/31/2003	02/10/2003
	02/01/2003	02/28/2003	03/10/2003
	03/01/2003	03/31/2003	04/10/2003
	04/01/2003	04/30/2003	05/12/2003
	05/01/2003	05/31/2003	06/10/2003
	06/01/2003	06/30/2003	07/10/2003

----- Stop! -----

Is the committee active in this election?

If yes, continue with section **B** reporting periods. If no, continue with section **C** reporting periods.

B	Committees active in this election		
	07/01/2003	08/19/2003	08/26/2003
	08/20/2003	09/08/2003	09/09/2003
	09/09/2003	10/07/2003	10/14/2003
	10/08/2003	10/27/2003	10/28/2003
	10/28/2003	11/30/2003	12/10/2003
	12/01/2003	12/31/2003	01/12/2004

C	Committees inactive in this election		
	07/01/2003	07/31/2003	08/11/2003
	08/01/2003	08/31/2003	09/10/2003
	09/01/2003	09/30/2003	10/10/2003
	10/01/2003	10/31/2003	11/10/2003
	11/01/2003	11/30/2003	12/10/2003
	12/01/2003	12/31/2003	01/12/2004

*** To enter reporting periods into WEDS:**

Go to **Lists > Reporting Periods** and click **Add**. Follow steps 1-6 below for each reporting period you want to add.

1. **Date of election** This is optional. You are not required to enter this information into WEDS.
2. **Type of Report** Whatever you want to call it - January C4, Report Period 1, etc... it doesn't matter.
3. **Period start date** The starting date of that reporting period
4. **Period end date** The ending date of that reporting period.
5. **Due date** The date that the C4 report is due. Optional, not required.
6. **Click OK.**

When you are done adding reporting periods, click **Exit**.