## **MODIFICATION REQUEST COVER SHEET**

Name of Filer	JAY J. MANNING
Reporting Period	<ul><li>☒ Annual report – calendar year 2015</li><li>☒ Appointee report – previous 12 months, appointed November 2015</li></ul>
Type of Request	<ul><li>☑ New</li><li>☐ Renewal with No Change</li><li>☐ Renewal with Change</li></ul>
Office Held/Sought & Term	Trustee, Eastern Washington University Appointed term began November 2015 Term expires November 2021
Application Rule(s)	<ul> <li>□ Income &amp; Ownership Interest: WAC 390-28-100(b)</li> <li>□ Personal Residence: WAC 390-28-100(d)</li> <li>☑ Attorney: WAC 390-28-100(1)(e)(i))</li> <li>□ Judge / Judicial Candidate: WAC 390-28-100(1)(e)(ii))</li> <li>□ Spousal: WAC 390-28-100(1)(e)(iv))</li> <li>□ Other: WAC 390-28-100(1)(a)(c)</li> </ul>
Explanation of Rule(s)	Lawyers and law firms (when applicant is an incumbent or candidate and acts alone or as part of a governing body, board, or commission). An applicant may be allowed to satisfy the reporting requirements of RCW 42.17A.710 (1)(g)(ii) and WAC 390-24-020 by disclosing reportable clients from whom compensation has been paid in excess of the reporting threshold as follows:  (A) The names of the business clients for whom the applicant has done legal work;  (B) Other clients of the law firm whose interests are significantly affected by the applicant's actions as an elected or appointed official or whose actions will be affected by the applicant's action should the applicant be elected whose identities become known to the applicant through any means;  (C) The names of the clients of the law firm who are listed in Martindale Hubbell, the firm's resume, web site, or similar promotional materials; and  (D) Governmental clients that have done business with the law firm. An applicant may also be required to disclose all business customers from whom compensation in excess of the reporting threshold has been received whose identities are publicized or referenced in documents open for public inspection at the courts, in administrative hearings, at proceedings conducted by public agencies, or are a matter of public knowledge in other similar public forums. Alternatively, the commission may require an applicant to report only those publicly identifiable customers of which the applicant is aware.
Supporting Documents (attached)	<ul> <li>☑ Current F-1a (filed November 29, 2016)</li> <li>☑ F-1 (filed November 29, 2016)</li> <li>☑ Modification Application</li> <li>☑ Email Confirming List of Clients</li> <li>☐ Prior order</li> </ul>

Background	Mr. Manning has disclosed the identity of clients for whom he did legal work from November 2014 to December 2015, and per staff's request, confirmed that the list of clients is complete. He has also stated that there are no reportable governmental agencies for whom Cascadia Law Group, PLLC performed legal work from November 2014 to December 2015. Mr. Manning has identified that no payments were made by Eastern Washington University to Cascadia Law Group from November 2014 to December 2015.
Reason(s) for Modification (as stated by filer)	Mr. Manning is a partner of Cascadia Law Group, PLLC, an environmental law firm with offices in Seattle and Olympia. He has more than 10% ownership but is not involved in the day to day operations.
	Mr. Manning is requesting a reporting modification that would exempt him from listing the business customers that made payments of \$12,000 or more to the law firm of Cascadia Law Group, PLLC, during 2015.
	Mr. Manning is also requesting a retroactive reporting modification that would exempt him from listing the business customers that made payments of \$12,000 or more to the law firm of Cascadia Law Group, PLLC, during the entire 12 month period prior to his appointment, November 2014 to November 2015.
	Mr. Manning stated that during 2015, Cascadia Law Group employed 10 attorneys and 5 staff.
	In 2015, Mr. Manning stated there were over 50 clients that paid fees of more than \$12,000.
Staff Recommendations	Approve the requested reporting modification. Applicant will participate in person.