



State of Washington  
**PUBLIC DISCLOSURE COMMISSION**

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**August 12, 2014**

**TO: Members, Public Disclosure Commission**  
**FROM: James Gutholm, Chief Information Officer**  
**RE: Information Technology Assessment**

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At the retreat on August 21, the Commission is scheduled to receive a presentation of the results of the independent IT Assessment conducted earlier this summer and to discuss the development of an IT Strategic Plan for the agency. A copy of the assessment is attached to this memorandum for your review before the retreat.

We will start things off with a facilitated discussion of the IT Assessment performed by Executive Timeslice. The goal will be to present a broad picture of the current state of affairs and just touch on the general approaches in the recommendations. Then we will begin to put the pieces together and discuss how to move on to the next phase of IT for the PDC. We will discuss how the PDC can apply the recommendations in the assessment in a way that provides forward progress while reducing risks and focusing effort on the projects that have the greatest benefit to our customers.

This discussion will directly impact the later discussion on the agenda related to the agency's budget and the budget decision packages that must be submitted to the Office of Financial Management in September. Priorities identified through the IT Strategic Planning discussion will be incorporated into the Commission's priorities for reductions and re-investments that are part of the 15% re-basing exercise.

Attachment: Executive Technology Assessment for PDC (July 15, 2014)