# pde.

## Disclosure 101:

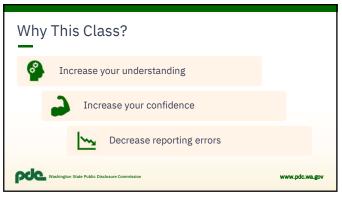
Candidates and Committees

Washington State Public

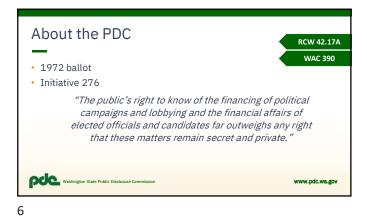
Presented by: Ashley Carlson Ladelle Fuquay Scott Haley

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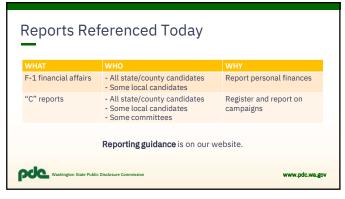








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pde	Washington State Public Disclosure Commission	www.pdc.wa.gov
	opposition to, any candidate or any ballot pr	oposition.
	contributions or making expenditures in sup	pport of, or
	Your organization first has the expectation o	of receiving
You	become a committee when	





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Local Candidate Filing Requirements Under 2,000 Less than \$7,000 NO NO 2,000-4,999 Less than \$7,000 YES NO 5,000+ YES YES These rules also apply to judicial candidates. File within 2 weeks of becoming a candidate. pde . State Public Disclosure Co www.pdc.wa.gov 13











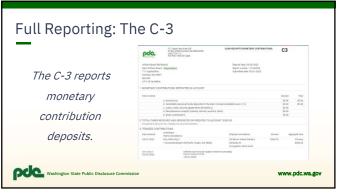
State Public Disclosure

Good reporting begins with good **record-keeping**. Regardless of your reporting method, always keep accurate, detailed records for at least **five years**. Be prepared for campaign **records requests**.

www.pdc.wa.gov

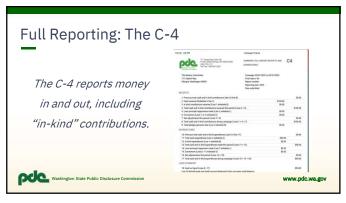
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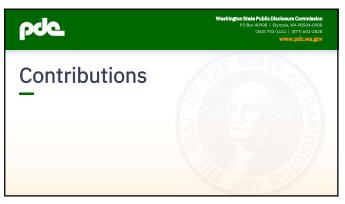
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19





#### Accepting Contributions

- Separate bank account needed to accept contributions
- Candidates can be their own treasurer
- Anonymous contributions cannot exceed:
  - \$500 per calendar year, or
  - 1% of total per calendar year
  - Whichever is greater
- PCC Washington State Public Disclosure Com

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22



COMMON TYPES	AMOUNT/VALUE	WHAT TO REPORT ABOUT CONTRIBUTOR
Monetary contribution	Over \$100 total Over \$250 total	Name; address Name; address; occupation; employer name, city and state
In-Kind (goods/services)	Over \$100 total Over \$250 total	Name; address Name; address; occupation; employer name, city and state
Pledge	\$150 or more	Name; address
There are <b>ot</b>	her types of con	tributions. Ask us or see our website.





#### Contribution Limits

- See **chart** (link in class email)
- Limits changed 4-1-23 to reflect inflation
- Consider primary and general elections separately
- Two-party checks divided equally unless specified
- \$7,500 limitation 21 days before general election

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27

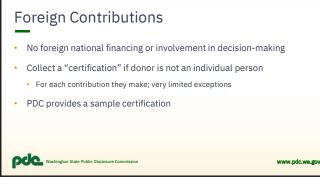
#### **Candidate Loans**

- Money given to a campaign, with the expectation of repayment
- Reported to PDC

PCC Washington State Public Disclosure Cor

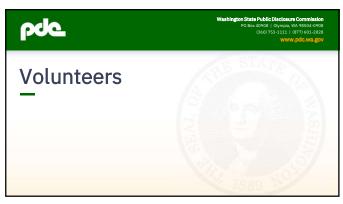
- Governed by a written agreement between campaign and loaner
- \$7,500 repayment limit per election
- 21 days turns a reimbursement situation into a loan

29

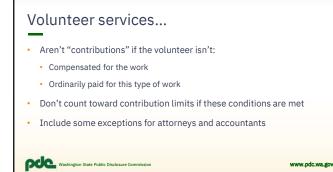


Sample Certificat	Conflication that Countration Is Nat From a Foreign National
<i>Use our sample or use your own form.</i>	I certify that the entity
Washington State Public Disclosure Commis	sion www.pdc.wa.gov



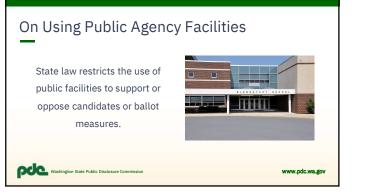








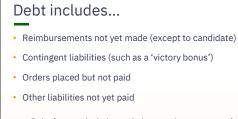






COMMON TYPES	WHAT TO REPORT ABOUT EXPENDITURE
Vendor purchase	Vendor name and address
Reimbursement	Item purchased, vendor name and location, perso reimbursed
Consultant services	Work provided, date, name and address of vendor/sub-vendor
All candidate camp	baign expenditures must be related to the <b>campaign</b> .

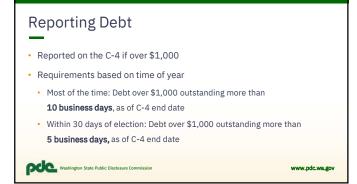




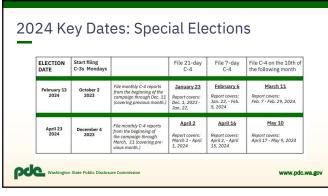
nington State Public Disclosure Co

Debt **does not** include regularly occurring expenses of the same amount, unless past due. pde .

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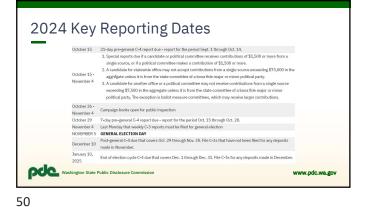








49



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### 8 Major Violations 1. Cannot charge for endorsement or media coverage 2. Cannot use **public agency facilities** for campaigns 3. Elected officials cannot **solicit** contributions from an employee in the official's agency

Washington State Public Disclosure Commission

4. Candidates cannot use campaign money for spending outside the campaign

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#### 8 Major Violations

- 5. Cannot exceed the anonymous contribution limit
- 6. Cannot reimburse another person for a contribution
- 7. Candidates cannot use **campaign funds** to assist other candidates or committees

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8. Cannot **conceal** truth by withholding or substituting information

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57

58

Key Point Campaign finances in Washington are some of the most transparent in the country. You must not conceal what you know, if you are required by law to disclose.

