



PUBLIC DISCLOSURE COMMISSION

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To: Members, Washington State Public Disclosure Commission
From: Lori Anderson, Communications & Training Officer
Date: January 16, 2014
Re: Rule Making – Potential Form Updates

Agenda Item

At the January 23 meeting, the Commission will be asked to consider expedited rule making that would, where necessary, add to each rule that is a form language describing that the form is available online.

Background

The Commission has adopted as rules numerous disclosure forms for campaign finance, lobbying, and personal financial affairs reporting. Each rule describes that the form is available at the Commission Office and gives the street address.

Online access information was inserted when the Commission recently revised the lobbyist registration (WAC 390-20-0101), the lobbyist monthly expenditure form (WAC 390-20-020), and the out-of-state political committee contribution and expenditure report (WAC 390-16-050). Online access information should be added to the other rules that are forms where it currently does not appear, namely:

- WAC 390-16-011 Forms – Registration statement for political committees,
- WAC 390-16-012 Forms – Registration statement for candidates,
- WAC 390-16-031 Forms for statement of contributions deposit,
- WAC 390-16-032 Forms – Auction report,
- WAC 390-16-033 Earmarked contributions – Reporting – Form,
- WAC 390-16-041 Forms – Summary of total contributions and expenditures,

- WAC 390-20-010 Forms for lobbyist employers report,
- WAC 390-20-011 Form for lobbyist employers report of political contributions,
- WAC 390-20-120 Forms for report of legislative activity by public agencies,
- WAC 390-20-125 Forms for registration and reporting by sponsors of grass roots lobbying campaigns,
- WAC 390-20-130 Forms for statement of employment of legislators, state officers, and state employees,

- WAC 390-24-010 Forms for statement of financial affairs, and
- WAC 390-24-020 Forms for amending statement of financial affairs.

Staff recommends the Commission proceed with expedited rule making to update the accessibility language in these rules. Expedited rule making is allowed in certain situations, one of them being to make address changes. RCW 34.05.353(1)(c). Under the expedited rule making process, the Commission files a proposal with the Code Reviser and then files amended rules after waiting 45 days and receiving no objection. The amendments are effective 31 days after filing. Expedited rule making relieves the Commission of holding a public hearing to adopt the subject rules.

Action by the Commission: Staff is requesting the Commission approve expedited rule making to insert online accessibility language in all rules that are forms where the language currently does not appear.